

# Ryton and Grindle Parish Council

Chair: John Webb

Clerk: **Vanessa Voysey**

12 Greenleys Crescent,  
Alveley  
WV15 6PG, 07968 859990

**Members are summoned to the Annual meeting of Ryton and Grindle Parish Council to be held on Tuesday 21<sup>st</sup> May 2024 on the rising of the Annual Parish Meeting to be held at 7.30pm at St Andrew's Church, Ryton**

Signed *vnvoysey*

Date *10th May 2024*

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Chairman's Welcome**
4. **Apologies**
5. **Declarations of Interest**
6. **Co-option** – to hear from any interested parties
7. **Public Forum**
8. **Shropshire Councillor's Report**

To receive any written or verbal report from the Shropshire Councillor for Worfield, Andrew Sherrington

9. **Minutes**

To confirm the minutes of the Council meeting held on Monday 11<sup>th</sup> March 2024

10. **Clerk's Report**

11. **Finance**

11.1 To approve the following payments:-

Clerk - £tbc salary for Quarter 1  
HMRC - £tbc PAYE for Quarter 1

Clerk - £14.40 travel expenses for Quarter 1

11.2 To note any receipts

11.3 To receive and approve the following:

- a) To approve the Reconciliation and Bank Statements for end of month of March 2023
- b) To approve Receipts and Payments including income and expenditure spreadsheets to month of March 2023

11.4

- a) Internal Audit – to note
- b) To consider and approve the Certificate of Exemption
- c) To consider and approve the Annual Governance Form
- d) To consider and approve the Annual Return 2023-2024
- e) To consider and approve the Exercise of Public Rights

## **12. Planning**

- a) To consider any planning notifications or planning decisions received between the publication of the Agenda and the meeting of 21<sup>st</sup> May
- b) Any other planning matters

## **13. Highways**

## **14. Environment**

## **15. Correspondence**

Beckbury Village Hall has asked if members of the Parish Council would consider become trustees as there are vacancies

## **16. Any other Parish Matters**

## **17. Date of Next Meeting**

*The next meeting is to be confirmed*